

**GOVERNMENT OF WEST BENGAL**  
**PUBLIC WORKS (ROADS) DIRECTORATE**  
**ESTABLISHMENT BRANCH, CELL-II**  
**"KHADYA BHAWAN" BLOCK-A, 4th FLOOR**  
**11A, MIRZA GHALIB STREET, KOLKATA- 700087**  
(Comp.No.579103)

No. 43-R/E-PWD-12026/2/2022-ROADS WING-Dept. of PWD

Dated: 09.02.2024

From: The Chief Engineer (H.Q.)  
P.W. (Roads) Directorate

✓ To: The Superintending /Executive Engineer  
..... Circle/Division,  
Public Works (Roads) Directorate

**Subject:** Submission of APR, Certificate of Integrity Clearance & Certificate of Asset Statement in respect of **Head Clerks** as mentioned in Annexure for consideration of promotion to the post of **Head Assistant** under P.W. (Roads) Directorate.

In continuation of this Directorate Memo No. **432(15)-R/E-PWD-12026/2/2022-ROADS WING-Dept. of PWD**, Dated. **12.12.2023**, the undersigned is to inform him/her that the APRs (up-to-date), Certificate of Integrity Clearance & Certificate of Asset Statement along with authenticated copy of Confirmation order, duly filled in proforma (Service Details) and supporting letter stating willingness/unwillingness of employee(s) of further **20 nos. of Head Clerks** under Public Works (Roads) Directorate , as mentioned in the enclosed annexure, are required in connection with consideration of promotion to the post of **Head Assistant** under public Works (Roads) Directorate.

Therefore, he/she is directed to send the APR for the period of 2020-2021, 2021-2022, 2022-2023 and from 01.04.2023 to 31.12.2023 in respect of the employees under his/her control, along with the required information with supporting documents as stated above to this end within **07 working days** after issuance of this memo positively along with the following information with relevant documents:

1. Whether any departmental proceeding /vigilance case is pending or contemplated against him/her to be certified by the concerned authority.
2. Whether the incumbent has submitted his/her regular & up-to-date declaration of assets statements since his/her joining in present post including the last one as on 01.01.2024.

**This may be treated as most urgent.**



Chief Engineer (H.Q.)  
Public Works (Roads) Directorate

Encl: 1. Proforma (Service particulars)  
2. Annexure as stated above.

# Annexure

No. 43/1(20) -R/E-PWD-12026/2/2022-ROADS WING

Dated: 09.02.2024

## **LIST OF HEAD CLERK OF PUBLIC WORKS (ROADS) DIRECTORATE**

Sl. No.	GSL No.	Name of Employee	Present Place of Posting
16	19	Sri Debangshu Mukherjee	N.H. P&D Circle
17	20	Sri Sankaracharya Ghosh	Hooghly Hwy Div-II
18	21	Sri Soumya Kanti Mukherjee	South 24 Pgs Hwy Div
19	22	Sri Subrata Kr. Kar	N.H. Div-V
20	23	Sri Sujit Kumar Mukhopadhyay	Southern Hwy Circle
21	24	Sri Alope Banerjee	N.H.Div-III
22	25	Sri Dilip Kumar Sahoo	Diamond Harbour Hwy Div
23	26	Sri Bikash Dipti Banerjee	RBRI
24	27	Smt Kanaklata Dhara (Sing)	Tamluk Hwy Div
25	28	Smt Barnali Byaborta(Majumder)	Bridge Planning Circle
26	29	Sri Biswajit Mazumdar	N.H.Div-VI
27	30	Smt Mahuya Ghosh	Mechanical Circle
28	31	Sri Ajit Kumar Ghosh	Birbhum Hwy Div-I
29	32	Smt Mousumi Dey	Western Hwy Planning Div-I
30	33	Sri Himadri Sekhar Das	Southern Hwy Planning Div-I
31	34	Sri Sandip Bhattacharyya	Barasat Hwy Div-I
32	35	Sri Sankar Chakraborty	Howrah Hwy Div
33	36	Sri Hari Sankar Paul	Western Mch Div
34	37	Sri Jayanta Kumar Basu	N.H. Circle-II
35	38	Smt Mousumi Mukherjee	Hooghly Hwy Div-I

 09/02/2024



Chief Engineer (H.Q.)  
Public Works (Roads) Directorate

:SERVICE DETAILS:

1. Name (Block Letter) :
2. Designation :
3. H.R.M.S ID :
4. Contact No. :
5. Date Of Birth :
6. Date of Entry in Govt. Service :
7. Appointment Order no. & Date :  
in present post (Supporting documents)
8. Present Place of Posting :
9. Whether Confirmed or Not :  
If Yes, Confirmation Order no. .
10. Promotion Details with date of Joining :  
(Supporting documents)
11. MCAS/CAS details with date :  
(Supporting documents)
12. Whether submitted Declaration of :  
Asset Statement regularly and up to date  
since joining to the present post
13. Whether any action has been taken from :  
Authority against him/her as per Sub-Rule-1 of  
Rule-7 of West Bengal Services (Classification,  
Control & Appeal) Rule-1971

Signature of Govt. employee

Signature with date & seal  
of Head of the Office